

Minimum Physical Security

It will be a condition of your policy that the following protections are fitted to the undermentioned doors, windows and other openings and put into full and effective operation whenever the premises are closed for business or left unattended:

Doors

- 1 on timber final exit doors (excluding sliding doors):
 - a) if single leaf, a mortice deadlock conforming to BS3621 with matching boxed steel striking plate
 - b) if double leaf
 - i) on the first closing leaf flush or barrel bolts, the latter at least 200mm (8") long, or key operated locks or bolts, fitted top and bottom in every case
 - ii) on the second closing leaf a mortice deadlock conforming to BS3621 with matching boxed steel striking plate, or a substantial padlocking bar and good quality close shackle padlock.
- 2 on all other external timber doors, and on internal timber doors giving access to any part of the premises not occupied solely by you or to any adjoining premises (excluding sliding and fire exit doors):
 - a) if single leaf, a mortice deadlock conforming to BS3621 with matching boxed steel striking plate or key-operated mortice rack bolts fitted top and bottom
 - b) if double leaf
 - i) on the first closing leaf flush or barrel bolts, the latter at least 200mm (8") long, or key operated locks or bolts, fitted top and bottom in every case
 - ii) on the second closing leaf a mortice deadlock conforming to BS3621 with matching boxed steel striking plate, or a substantial padlocking bar and good quality close shackle padlock
- 3 on external aluminium or UPVC doors (excluding sliding and fire exit doors): cylinder operated mortice deadlock and, if double leaf, flush bolts on the first closing leaf
- 4 on steel final exit doors and all sliding final exit doors: substantial padlocking bar and good quality close shackle padlock
- 5 on all other steel doors and all other sliding doors (excluding sliding patio doors): substantial padlocking bar and good quality close shackle padlock fitted externally, or substantial padlocking bar and good quality open shackle padlock fitted internally
- 6 on sliding patio doors: a manufacturer's patent key-operated locking system which engages boltwork into the doorframe either at the top and bottom of the opening section of each door, or into the side frame in at least three points (in the latter case all hook or shoot bolts must be mushroom headed)
- 7 on all fire exit doors: panic bar, and other security devices which comply with fire safety requirements.

Windows/other openings

- 8 on opening basement and ground floor windows and fanlights, and on other opening windows fanlights and skylights which are accessible from roofs balconies canopies fire escapes or downpipes:
key-operated window locks with the keys removed when in operation
or
solid steel bars not less than 16mm (5/8") diameter and not more than 125mm (5") apart, securely fixed to the brickwork or masonry surrounding the window
or
internal wire mesh grilles securely fixed to surrounding brickwork, masonry or woodwork.

Provided that

1. you will be deemed to have complied with these Minimum Security Requirements where the security described in paragraphs 1 to 8 above has been substituted with physical security recommended and installed by a professional locksmith or security contractor
2. paragraphs 1 to 8 above shall not apply where you have no control over the doors, windows and other openings
3. where a door is a designated fire exit you shall consult the Fire Officer of the nearest brigade before security devices are fitted.